

# INTRODUCTION TO AUCTION



## What is an auction?

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Auction is a purchasing and selling mode of sales or contracting services in which it is established the lowest price and the companies do the dispute on bids over or under of the initial price depending of the mode.

The company that gives the best bid by the ending will be defined as the winner of the process.



## Auction Types

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- ODDM (Opened Direct Dispute Mode)\*
- Direct Auction\*
- Reverse Auction\*
- Biofuel Auction\*

\*To get informations about each type, acess the “Types” menu.



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## Where to find:

1. After logging into the system using your user and password, access the “**Electronic Quotes**” menu, submenu “**Opportunities Board**”;
2. Click on “**Auctions**” tab;
3. Use the “**Search**” option to get your search easier by filling in one of the desired options and click on “**Search**”:

The screenshot displays the Petrobras system interface. At the top, there is a navigation bar with several menu items: 'The Petronect', 'My Company's Registration', 'Electronic Quotes', 'Contracts and Orders', 'Deliveries', and 'Petrobras Security Information Standards'. Below this, a secondary navigation bar includes 'About Electronic Quotes', 'Opportunity Board', 'Unlock Session', and 'My Company Participation'. The 'Opportunity Board' is currently selected. An information icon (i) provides instructions: 'Use the available filters on "Search Parameters" to conduct searches. On the "Opportunities" tab, the system automatically displays all the active opportunities. On the "Auctions" tab, you need to insert a search parameter in order to display the needed information.'

Below the information, there are several tabs: 'My Participations (0)', 'Prequalification (0)', 'Auctions (1)', 'Public Opportunities (0)', and 'Public Opportunities Closed (0)'. The 'Auctions (1)' tab is selected. A search form is visible with the following fields: 'Event Number' (25020), 'Name' (empty), 'Event Status' (Current Auctions), 'My RFx Responses From' (empty), and 'Region' (empty). There are 'Search' and 'Clear' buttons below the form. An 'Export' button is also present.

At the bottom, a table displays the search results:

Event Number	Desc. of the Hiring Object	Event Type	Event Status	Start Date	End Date	Bid Number	Bid Status	Lupa de visualização	YPABRIRH	Bloqueio-SócioFornec	YPRELCOM
25020	SIMULADO - Leilão Petronect	Leilão Direto	Não criada	03.05.2021	03.05.2021		Não criada				



## General Instructions

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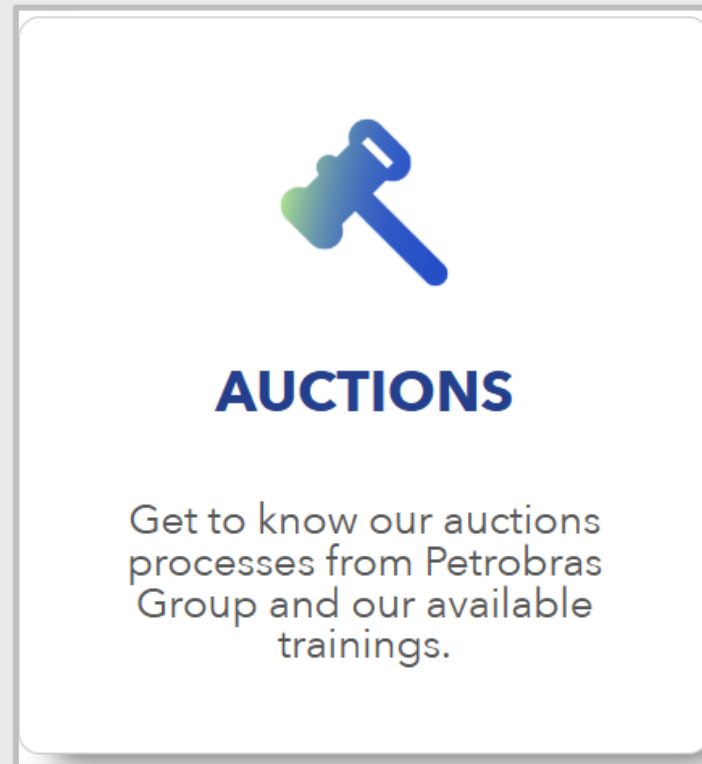
- Accessing Petronect Portal and keep open only Petronect tabs and your monitor so that the system may be faster;
- We recommend you to access the “Live Auction Cockpit” thirty minutes before the scheduled time for the beginning of auction.
- To access the “Live Auction Cockpit” and send bids, you must use Google Chrome browser or similar;
- Do not send your bid in the last few minutes of the auction;
- Commercial questions must be seen with the auctioneer on the available auction chat;
- For technical questions, the Petronect system provides an exclusive support 30 minutes before the beginning and during the whole event through the following telephone number: (21) 3380-3355.



## More details about auction

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For more details about the auctions, how to sign up on simulations and show some interest to participate of the auctions, visit the menu “Auctions” at the external area of the Portal:



# Petronect



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